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JANTA VEDIC COLLEGE

BARAUT-250 611, BAGHPAT (U.P.)

NAAC Accredited "A" Grade College with "3.39/4.00 C.G.P.A."

Ref. No. _____

Dated 22/1/25

Minutes of IQAC meetings

Meeting : First

Date: 17.07.2023

Venue: IQAC Office

Agenda

- Discussion on strategies for enhancing teaching, learning and evaluation processes.
- Screening and Scrutiny of Promotion files of Professors stage IV (Academic Level 13A to 14), under Career Advancement Scheme and thereafter forwarding it to principal for further necessary action
- Discussion on maximum utilization of library facility by the student
- Steps to motivate faculties to conduct department wise activities for student exposure
- Planning for upcoming academic calendar and finalizing academic calendar.
- Development of Strategy for Preparation and Submission of Annual Quality Assurance Report (AQAR) for the Current Session (2023-2024) as per the guidelines and norms of NAAC.

Meeting : Second

Date: 09.11.2023

Venue: IQAC Office

Agenda

- To discuss and analyze progress made by IQAC
- Merging of the responsibilities of NAAC and IQAC committees.
- Discussion on progress and strategies for NAAC accreditation, including, preparation for upcoming 2nd Cycle.

- Collection and compilation of necessary data for documents such as AQAR (Annual Quality Assurance Report).
- Formation of sub-committees for better organization and management.
- Finalizing and submitting the APAR (Annual Performance Appraisal Report) forms by 20/11/2023.
- Ensuring the availability of resources and facilities to improve and support the functioning of IQAC and NAAC.
- Addressing any other matters related to institutional quality enhancement.

Meeting : Third

Date: 7.03.2024

Venue: IQAC Office

Agenda

- Review of Annual Quality Assurance Report for session 2022-2023 and its shortcomings (Submitted earlier).
- Progress Review of APAR and Development of strategy for the Preparation and submission of Annual Quality Assurance Report (AQAR) for the current session (2023-2024) as per the guidelines and parameters of NAAC.
- Review on pending promotion cases of stage I (Academic Level 10 to 11), Stage II (Academic Level 11 to 12), and stage III (Academic Level 12 to 13A), of all faculty members of the college.
- To adhere to the timeline of submission of Annual Quality Assurance Report 2023-2024.
- Review on upcoming NAAC preparation of college.

Meeting : Fourth

Date: 13.04.2024

Venue: IQAC Office

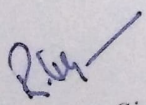
Agenda

- Development of strategy for the remaining months to improve the quality of AQAR for the current session (2023-2024) as per NAAC guidelines.
- Efforts to enhance the quality in all fields for the next AQAR 2024-25 and so on.

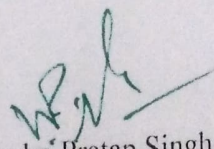
- Discussion on review report of AQAR and finalization of AQAR(Annual Quality Assurance Report) submission processes
- Planning for capacity building program, workshops and seminars for faculty and staff

Action taken report and outcomes

- The college, through its NSS/NCC/Cultural Committee, successfully organized various extension and outreach programs focused on social causes environmental sustainability, social equality, safety awareness, cleanliness campaigns, Mission Shakti, Beti Bachao and Beti Padhao.
- All meetings related to academic and co-curricular activities were thoroughly documented and digitally processed in a retrievable format, with proper recording and geo-tagging. Digitalized meeting records ensured better organization, easy accessibility, and compliance with institutional policies.
- A robust feedback system was put into place to collect, analyze and discuss feedback from students, faculty and stakeholders. Feedback was carefully reviewed by IQAC to identify areas for improvement.
- In the year 2023-24, increased research output, publication in reputed journals, and fostering a culture of innovation within the college. Faculty members also published 22 books/book chapters in reputed publications and 58 research papers, including 07 SCOPUS indexed journals, 07 in UGC care listed journals, 16 NAAS rated journal while 28 in peer reviewed journals.
- In the year 2023-24, 21 Faculty members participated in various Faculty Development Programmes, Orientation Courses, Refresher Courses, etc. to enhance their professional skills and pedagogical techniques.
- Regularization of 25 faculty members from various departments of the college completing the probation period of one year of service successfully.
- Regularization of one office staff has also been done during the academic year 2023-24.


Dr. G. P. Singh

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Dr. Virendra Pratap Singh
Principal & IQAC Chairperson

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