



JANTA VEDIC COLLEGE

Baraut, Baghpat, Uttar Pradesh 250611



COMMITTEES PRESENTATION REPORT

Academic Session: 2024–25

1. Introduction

As per the circular issued by IQAC, all conveners of the various committees of the college were instructed to prepare and present a brief report of the work and activities carried out by their respective committees during the current academic year (2024–25). The presentations were scheduled between **28 April 2025** and **03 May 2025**, with approximately **10 committees presenting per day** over a total of **6 consecutive days**.

The exercise aimed to review committee functioning, evaluate record-keeping practices, and ensure compliance with NAAC documentation requirements.

2. Presentation Schedule

- **Start Date:** 28 April 2025
- **End Date:** 03 May 2025
- **Total Committees:** 57
- **Venue:** IQAC Office
- **Time:** 1:00 p.m. daily

3. Reporting Guidelines for Conveners

Conveners were instructed to prepare concise reports including:

1. Meetings conducted and agendas discussed.

2. Initiatives/events/programmes organised.

3. Outcomes and achievements.

4. Documentation standards:

- Geotagged photographs.
- Principal's signature on reports.
- Properly maintained registers.



Ref:- JVC/5-V.C/2023/26 Date:-22-04-2023

Notice

All conveners of the various committees of the college are hereby informed that they must prepare and present a brief report on the work and activities carried out by their respective committees during the current academic year. These presentations will commence from April 28 onwards. Each day, approximately 10 committees will present their reports/activities, and the schedule will continue for 6 consecutive days, concluding on 05th May 2023. Kindly ensure that the report is concise, highlighting meetings, meeting agenda, initiatives, events, and outcomes achieved by your committee.

Key Details:

- Start Date: 28 April 2023
- End Date: 05 May 2023
- Presentations per Day: Approx. 10 Committees
- Total Committees: 57
- Venue & Timing: IQAC Office at 1:30 p.m.

The detailed schedule indicating the presentation dates for each committee is as follows:

S.No.	Name of the Committee	Name of Convener	Group	Date of presentation
01	Environment Protection Committee	Dr. Harish Kumar	Day 1	28.04.23
02	Central Purchase Committee	Dr. Gajendra Pratap Singh		
03	Central Sale Committee	Dr. Lokendra Kumar Singh		
04	AIISH (AIISH) @ RUSA (RUSA)	Dr. Yogendra Sen		
05	Research Promotion Committee	Dr. Umendra Kumar		
06	Medical Committee	Dr. Anil Kumar		
07	Seminar/Workshop-Conference Committee	Dr. Pakraj Singh		
08	Cultural Committee	Dr. Gesta Rani		
09	Information Technology Committee	Dr. Anu Solanki		
10	UGC Grant Committee	Dr. Shyam Kishor		
11	Agriculture Farm Committee	Dr. Rajhraj Singh		
12	Horticulture Committee	Dr. Jaginder Singh		
13	Scholarship Committee	Dr. Him Lal		

(a) Scheduled Case and Scheduled Tribe

1

(b) Other Backward Class	2. Dr. Lokendra Singh (H.C.)	
14	Building Construction and Repair Committee	Dr. Anur Pal Singh
15	Magazine Committee	Dr. Anil Kumar Pandey
16	Prospection and Identity Unit Committee	Dr. Pratik Chaudhary
17	Career Guidance Placement Cell	Dr. Prashant Yadav
18	Furniture Committee	Dr. Rajesh Kumar Rath
19	Water and Electricity Committee	Dr. Rajam Yadav
20	Hostel Committee	Dr. Satendra Singh
21	Fee Exemption Committee	Dr. Jashu Tomar
22	Poor Student Assistance Committee	
23	Library Committee	Dr. Rajesh Kumar Gupta
24	Women's Cell	Dr. Rakesh Nigam
25	Scheduled Caste/Scheduled Tribe Cell	Dr. Shresh pal Singh
26	Central Time-Table Committee	Dr. Rajhraj Singh
27	Duty Committee	Dr. Devesh Gupta
28	Skill Development Committee	Dr. Anupam Tiwari
29	Yoga Committee	Dr. Satendra Singh
30	Media Committee	Dr. Anil Kumar Pandey
31	Medicinal Plant & Ayurvedic Ingredients Committee	Dr. Shresh pal Singh
32	Dean Student Welfare Committee	Dr. Umendra Kumar
33	Dean Academic Sports Alumni Relationship Committee	Dr. Pratik Chaudhary
34	Controller of Examinations	Dr. Madan pal Singh
35	Sports Committee	Dr. Umendra Kumar
36	Arts/Visuals Committee	Dr. Manoj Kumar Sharma
37	Divyangjan Rights Committee	Dr. Anil Kumar
38	Feedback Committee	Dr. Devesh Pal Singh (Zoology)
39	Project Internship Committee	Dr. Umendra Kumar
40	Alumni Committee	Dr. Vinay Kumar
41	Leadership and Governance Committee	Dr. Pratik Chaudhary
42	Student Grievance Redressal Committee	Dr. Satendra Singh
43	Serous Swarna Meda Committee	Dr. Devesh Gupta
44	Women Help Desk/ Mental Health Club	Dr. Renu Chaudhary
45	Solid Waste Management	Dr. Shresh Pal Singh
46	Manoj Samit Scholarship	Dr. Pratik Singh
47	ACP Assessment Committee	Shri Umendra Kumar
48	E-System Management (Website/Magazine) Committee	Dr. Manoj Kumar Sharma

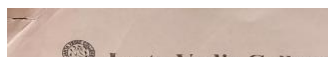
2

49	Career Advancement Skill Committee	Dr. G.P. Singh	Day 6	03.05.2023
50	E-Content Development	Dr. Jaginder Singh		
51	Security Fee Refund Advisory Committee	Dr. G.P. Singh		
52	Academic Calendar Committee	Dr. Pakraj Singh		
53	Development and Advisory Committee	Dr. Anur Pal Singh		
54	Discipline Committee	Dr. Anupam Tiwari		
55	Mentor-Mentee Committee	1. Dr. Lokendra Singh (Faculty of Arts) 2. Dr. Rajhraj Singh (Faculty of Agriculture) 3. Dr. Devesh Pal Singh (Faculty of Science)		
56	Internal Examination Conducting Committee			
57	New Education Policy (NEP) Implementation Committee			

Copy to:-

1. IQAC Office
2. Website Incharge
3. Guard Files

(Dr. V.P. Singh)
Principal
Janta Vedic College
Baraut (Bagpat)



Ref:- JVC/5-V.C/2023/26 Date:-22-04-2023

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(Dr. V.P. Singh)
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4. Summary of Committee Reports & Minutes

4.1.Cultural Committee (28.04.2025)

Key Decisions/Remarks:

1. Short report of every activity to be shared with IQAC and uploaded to the college website's cultural activities section.
2. Hard copy of the report with geo-tagged photographs to be kept in the Cultural Committee register.
3. Student representatives to be included in all activities/meetings.

4.2. Research Promotion Committee (28/04/2025)

Key Decisions/Remarks:

1. Update the research section of the college website with:
 - Completed/ongoing research projects
 - Research collaborations
 - Details of enrolled Ph.D. students
 - Fellowships
 - Research publications

2. Involve research scholars in the Research Committee.
3. All meetings to be geo-tagged

4.3. AISHE Committee (28/04/2025)

Key Decisions/Remarks:

1. Attach AISHE submission certificate with submission date.
2. Geo-tagged photographs of all meetings to be posted along with meeting minutes.
3. Highlight shortcomings in AISHE reports for future action/correction.

4.4.Central Purchase Committee (28/04/2025)

Key Decisions/Remarks:

- Approval of the **centralized procurement plan** for academic and lab materials for 2025–26.
- Implementation of an **e-tendering process** for transparency and efficiency.
- Budget allocation for urgent repair and maintenance purchases.
- Recommendation for quarterly review meetings to monitor stock levels and expenditures.

4.5. Central Sales Committee (28/04/2025)

Key Decisions/Remarks:

- Finalization of **sales targets** for the upcoming academic year.
- Decision to expand the product range for college outlets, focusing on student-made items.
- Introduction of **digital payment systems** at sales counters for improved accessibility.
- Plan to launch seasonal sales and promotional events to increase revenue.

4.6. Seminar/Workshop/Conference Committee (28/04/2025)

Key Decisions/Remarks:

- Approval of the **academic events calendar** for 2025–26.
- Commitment to hosting **at least 3 national-level seminars and 1 international conference**.
- Emphasis on collaborative events with other universities and industry partners.
- Decision to maintain **post-event evaluation reports** for continuous improvement.

4.7. Information Technology Committee (28/04/2025)

Key Decisions/Remarks:

- Reported on digital infrastructure upgrades.
- Introduced cyber safety guidelines for staff and students.

- Planned cloud-based data backup system for institutional records.

4.8. UGC Grant Committee (28/04/2025)

Key Decisions/Remarks:

- Utilized grant funds for laboratory modernization and library resources.
- Applied for additional UGC funding for skill development workshops.
- Proposed a faculty development program under UGC schemes.

4.9. Agriculture Farm Committee (28/04/2025)

Key Decisions/Remarks:

- Increased crop diversification and sustainable farming practices on the college farm.
- Conducted training for students on organic farming techniques.
- Proposed installation of drip irrigation in select farm areas.

4.10. Horticulture Committee (28/04/2025)

Key Decisions/Remarks:

- Expanded ornamental plant varieties on campus.
- Organized seasonal plantation drives involving students.
- Planned development of a herbal garden for academic and medicinal purposes.

4.11. Scholarship Committee (Other Backward Class) (28/04/2025)

Key Decisions/Remarks:

- Facilitated timely submission of OBC scholarship applications.
- Ensured transparency in scholarship disbursement.
- Recommended awareness drives to inform eligible students about available schemes.

4.12. Building Construction & Repair Committee (28/04/2025)

Key Decisions/Remarks:

- Oversaw maintenance and repairs of academic blocks and hostel facilities.
- Proposed renovation of laboratories to meet modern safety standards.
- Recommended energy-efficient lighting and water conservation measures in all buildings.

4.13. Women Cell (29/04/2025)

Key Activities & Outcomes:

1. **Awareness on Personal Hygiene and Health (19/10/2024):** Improved knowledge on hygiene, probiotics, and infection prevention.
2. **Digital Safety and Cyber Security (23/10/2024):** Enhanced understanding of cybercrimes and reporting channels.
3. **Patriotism & Historical Awareness (11/11/2024):** Inspired students through speeches on women freedom fighters.
4. **Promotion of Women Empowerment (13/11/2024):** Encouraged self-reliance and critical thinking through essay competition.
5. **Sensitization Against Social Evils (02/12/2024):** Addressed dowry issues through street play, improving teamwork skills.
6. **Strengthening Legal & Safety Awareness (09/12/2024):** Spread awareness on helpline numbers and handling unsafe situations.

4.14. Water and Electricity Committee (29/04/2025)

Key Decisions / Remarks:

- Regular monitoring of water usage to prevent wastage.
- Installation of **automatic water level controllers** to improve efficiency.
- Replacement of old electrical wiring in sensitive areas for safety.
- Schedule for quarterly maintenance checks finalized.

4.15. Hostel Committee (29/04/2025)

Key Decisions / Remarks:

- Improvement in hostel mess menu based on student feedback.
- Plan to install **water purifiers** in all hostel wings.
- Security measures to be strengthened by adding **CCTV cameras** at entry points.
- Monthly cleanliness drives to be conducted.

4.16. Library Committee (29/04/2025)

Key Decisions / Remarks:

- Proposal to subscribe to **new e-journals** and online databases.
- Creation of a **digital catalog** for easy book search.
- Reading room renovation for better seating and lighting.
- Plan to organize **Library Orientation Program** for new students.

4.17. Central Time Table Committee (29/04/2025)

Key Decisions / Remarks:

- Unified timetable format approved for all departments.
- Scheduling to ensure **minimum class overlaps** and optimum lab usage.
- Incorporation of **skill-based courses** into the timetable slots.

4.18. Dairy Committee (29/04/2025)

Key Decisions / Remarks:

- Maintenance schedule for dairy machinery updated.
- Proposal for **fodder quality testing** before procurement.
- Training program for students on **modern dairy practices**.

4.19. Medicinal Plant & Ayurvedic Ingredients Committee (30/04/2025)

Key Decisions/Remarks:

1. Prepare and display plant labels for medicinal/ayurvedic plants.
2. Upload photographs of campus plants to college website.

3. Conduct periodic identification of community medicinal flora.
4. All activities to be geotagged and recorded in the activity book with brief reports.
5. Ensure student representation from all sections in committee activities.

Action Required: Maintain photographic/documentary evidence, plant labelling, website uploads, and student involvement.

4.20. Skill Development Committee (30/04/2025)

Key Decisions / Remarks:

- Introduction of **short-term vocational training programs** in tie-up with industry.
- Expansion of **soft skills workshops** for final-year students.
- Proposal for creating a **Skill Record Portfolio** for each student.

4.21. Yoga Committee (30/04/2025)

Key Decisions / Remarks:

- Weekly **Yoga & Meditation** sessions to be made regular.
- Introduction of **Yoga for Stress Management** workshops during exam seasons.
- Collaboration with certified yoga instructors for training.

4.22. Sports Committee (30/04/2025)

Key Decisions / Remarks:

- Plan to organize **Annual Sports Meet** with inter-departmental competitions.
- Proposal for upgrading sports equipment and ground facilities.
- Special training sessions for students participating in **state-level events**.

4.23. Feedback Committee (01/05/2025)

Key Decisions / Remarks:

- Decided to implement an *online anonymous feedback system* for students and faculty.
- Agreed to prepare a mid-semester review report for timely action.

4.24. Project Internship Committee (01/05/2025)

Key Decisions / Remarks:

- Approved inclusion of *local industry collaborations* for internships.
- Directed faculty to maintain a *centralized internship progress tracker*.

4.25. Student Grievance Redressal Committee (01/05/2025)

Key Decisions / Remarks:

- Recommended monthly grievance review meetings.
- Emphasized awareness of grievance submission process among students.

4.26. Women Help Desk / Mental Health Club (01/05/2025)

Key Decisions / Remarks:

- Planned regular *stress management workshops*.
- Introduced confidential counseling request forms (online and offline).

4.27. Solid Waste Management Committee (01/05/2025)

Key Decisions / Remarks:

- Decided to initiate a *zero-waste campus campaign*.
- Approved installation of additional waste segregation bins.

4.28. Mandi Samiti Scholarship Committee (01/05/2025)

Key Decisions / Remarks:

- Finalized criteria for student eligibility.
- Recommended timely disbursement before semester exams.

4.29. Academic Calendar Committee (02/05/2025)

Key Decisions/Remarks:

1. Preparation procedure not aligned with University Guidelines.
2. Missing geotagged photographs in Academic Activity Register.
3. Calendar not circulated to students at session start.

Action Required: Align with University norms, paste geotagged photographs in register, circulate calendar at session start.

4.30. Career Advancement & Skill Development Committee (02/05/2025)

Key Decisions/Remarks:

- Approved bi-monthly skill training sessions in collaboration with experts.
- Planned soft skills workshops for final-year students.

4.31. Development and Advisory Committee (02/05/2025)

Key Decisions/Remarks:

- Recommended infrastructural upgrades for laboratories.
- Suggested creation of an *alumni mentorship panel*.

4.32. Discipline Committee (02/05/2025)

Key Decisions/Remarks:

- Emphasized strict adherence to dress code and attendance rules.
- Approved a revised disciplinary action framework.

4.33. E-System Management Committee (02/05/2025)

Key Decisions/Remarks:

- Decided to integrate *single sign-on access* for all student portals.
- Approved development of a *mobile app* for academic notifications.

4.34. Internal Examination Conducting Committee (Science Faculty) (03/05/2025)

Key Decisions/Remarks:

1. Records not properly maintained.
2. Missing geotagged photographs and Principal's signature.

Action Required: Update records with all required documents before next review.

4.35. Internal Examination Conducting Committee (Faculty of Arts) (03/05/2025)

Key Decisions/Remarks:

- Approved timetable and evaluation guidelines; stressed on transparency in paper setting.

4.36. Internal Examination Conducting Committee (Faculty of Agriculture) (03/05/2025)

Key Decisions/Remarks:

- Finalized moderation panel; recommended question banks for uniform evaluation.

Among all the committees, the **Women Cell** stood out for its impactful activities, creative approach, and clear presentation. The Women Cell's efforts towards women empowerment, awareness programs, and student support were particularly appreciated. As a recognition of

excellence, the Women Cell received an **appreciation letter**, marking it as one of the best-presented reports of the event.



(01234) 262130

जनता वैदिक कॉलिज

बडौत -250611, बागपत (उ.प्र.)

नैक द्वारा मूल्यांकित 'ए' ग्रेड कॉलिज (3.39/4.00 सी.जी.पी.ए.) एवं
यू.जी.सी. से उत्कृष्टता क्षमता (सी.पी.ई.) प्राप्त कॉलिज

पत्रांक 027/office/2024-25

दिनांक 05/05/2025

Appreciation Announcement

The work carried out by various committees was reviewed by the IQAC/NAAC team between 28th April 2025 and 3rd May 2025. We are pleased to announce that the report presented by the Women Cell has been recognized as the best among all committee presentations.

Committee Name: **Women Cell**

Committee Members:

Dr. (Smt.) Rashmi Nigam – Convener

Dr. (Smt.) Neelam Rana – Member

Dr. Malti – Member

Dr. (Smt.) Akankhya Guru – Member

Dr. (Smt.) Shweta Agarwal – Member

Dr. (Smt.) Reena Panwar – Member

Their comprehensive report is attached herewith for all to appreciate their dedication and hard work. The college community applauds their sincere efforts and commends the Women Cell for setting an exemplary standard of commitment and excellence.


प्राचार्य
Dr. V. P. Singh
जनता वैदिक कॉलिज
बडौत (बागपत)

Copy to:

1. Website Incharge
2. IQAC Office

5. Annexure (Geotagged Photographs taken during meetings)









Latitude: 29.106225
Longitude: 77.266873
Elevation: 249.51±2 m
Accuracy: 7.1 m
Time: 30-04-2025 13:09
Note: college committee presentation

Powered by NoteCam