



**JANTA VEDIC COLLEGE BARAUT
INTERNAL QUALITY ASSURANCE CELL
(SESSION: 2020-21, 2021-22)**

Meeting: First

Date: 24/11/2020

Venue: IQAC office

The 1st meeting of IQAC was held on 24th Nov. 2020 at 11:00 AM.

Agenda

- To prepare AQAR of current session as well as all the pending AQARs.
- To make IQAC more functional and active.
- To collect information from teachers and departments via electronic medium and to encourage teachers to use ICT tools and e-resources in teaching and learning.

The minutes of meeting were readout with a formal discussion with all IQAC members. These minutes of meeting were approved by the IQAC members.

Meeting: Second

Date: 30/01/2021

Venue: IQAC office

Agenda

- Discussion on the process for the NAAC accreditation
- Submission of all pending AQARs.

Suggestions for fine tuning of process for the NAAC accreditation were put forward by members of the IQAC. Also, discussions were held for the submission of pending AQARs.

Meeting: Third

Date: 13/04/2021

Venue: Principal office

Agenda

- Assignment of responsibilities to sub-committees according to 07 key-indicators of AQAR to ensure fast functioning of IQAC cell.

Different sub-committees were formed to distribute responsibilities for the submission of AQARs.

Meeting: Fourth**Date: 26/07/2021****Venue: Principal office****Agenda**

- To speed-up the process of preparation of pending AQARs after Covid Lockdown so that AQARs can be submitted before deadline (i.e. 31st Aug. 2021)

Discussions were held on the modalities of preparation and submission of pending AQARs that were affected due to COVID lockdown.

Meeting: Fifth**Date: 25/09/2021****Venue: IQAC office****Agenda**

- To motivate teachers for FDP
- To engage in research collaborations with other colleges and universities.
- Organization of extension activities like farmers fair, cattle fair, Ag. Technology fair etc.
- Starting of value added courses and skill development programmes.
- To take feedback from students.
- To organize seminars and workshops.
- To increase the number of research publications.
- Restarting of college's journal (International Journal of Applied Sciences and Humanities, IJASH)

The meeting resolved to take many steps to improve the score of the college when it is assessed by the NAAC in the near future.

Meeting: Sixth**Date: 11/11/2021****Venue: IQAC office****Agenda**

- Submission of all pending AQARs.
- IQAC activities.
- Collecting and analyzing feedback from stakeholders (students, teachers, employers and alumni) for 2020-21.
- Upgrading institute's website and Management Information System (MIS).
- Ensuring student's representatives and their engagement in various administrative, co-curricular and extra-curricular activities.

- Enhancing experimental learning in the form of project work/ field work/ internship.
- Ensuring maximum utilization of resources / infrastructure for capacity building and skills enhancement (e.g. soft skills/ language and communication skills/ life skills/ ICT –computing skills etc.)
- To encourage sport activities.
- Providing guidance for competitive examinations.
- Celebrating/organizing national and international days, event and festivals.
- Ensuring safety and security for women.
- Ensuring complete ban on the use of plastics in college campus.
- Encouraging teachers to submit research papers in Journals notified on UGC website.

Progress made by IQAC was discussed and analyzed and next year plan was discussed.

Action taken report/outcome

- All the pending AQARs of the past four years (2016-17, 2017-18, 2018-19 and 2019-20) were prepared and submitted before the deadline (i.e., 31st Dec. 2021)
- IQAC was fully operational as per the NAAC guidelines. *Pratap Chaudhary*
- Most of the data for 07 criterions of AQARs were collected through electronic mode like email, Google form, Jot form, etc.
- All the prepared AQARs were placed before the Janta Vedic Management Committee for necessary approval.
- First time, the feedback from various stakeholders (students, teachers, parents ^{employees} and alumni) was collected via online mode *Pratap Chaudhary* which after analysis was placed before the Janta Vedic Management Committee for the necessary action.

<i>Arvind Tyagi</i>	<i>Pratap Chaudhary</i>	<i>Satish Chand Sharma</i>	<i>Arun Solanki</i>	<i>Jai Kumar Saroha</i>
(Dr. Arvind Tyagi)	(Dr. Pratap Chaudhary)	(Dr. Satish Chand Sharma)	(Dr. Arun Solanki)	(Dr. Jai Kumar Saroha)
IQAC Coordinator	IQAC Coordinator	(Officiating Principal)	(Officiating Principal)	Principal &
till 26.10.2021)	Co-ordinator IQAC	(from 31.08.2020 to 22.09.2021)	(from 23.09.2021 to 22.10.2021)	IQAC Chairperson
	Janta Vedic College Baraut (Baghpat)-250611 (U.P.)			Principal Janta Vedic College Baraut (Baghpat)